

Disassembly Instructions

Table shapes include rectangle and rectangle with arc ends, "Racetrack", elliptical, boatshape & boatshape with arc ends, video conference & video conference with arc ends. Veneers and hardwood edges are standard in Oak, Ash, Maple, Cherry, Mahogany, Walnut and Beech. Six standard stains are available or specify stain-to-match. Spec manufactures boardroom tables from 42" to 60" widths and up to 168" in length.

Recyclable Material (lbs)





steel frame	37.80
wood top	124.80

Total Weight	162.60
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*values base on a standard double column Ark T base with a 4' x 8' top.



Ark Base T2 base

Tools: Phillips  or Robertson  screwdriver, box cutter knife, hammer or rubber mallet, pliers, flat head screwdriver.

Skill Set: Good manual dexterity.

Estimated Time: 15 min per table.

Steps:

*Remove all accessories if applicable, see Accessories instruction pages.

1. Glides - 1 min

Feet - Re-position the frame assembly upside down to access feet glides. *Protect the table surface if it is intended to be reused. With pliers, firmly grasp the glide and unscrew in a counter clockwise direction until free. Repeat process for all four feet.

Tube Caps - On some bases, glide caps are present in the ends. In this event, remove caps with a flat head screw driver or other similar tool. Wiggle the flat surface of the screw driver or other similar tool between the glide and steel frame. Begin to pry the glide out of the frame. Repeat process for all four feet.

2. Legs / Base - 4min

Flip the table upside down. Multiple people may be required for this procedure and is recommended for larger tables. Identify the mounting plates for the table and locate the fasteners. Unfasten the screws with the required screwdriver. Lift the leg/base from the table top to remove.

4. Table Panel - 2min

Remove any table surface accessories if not already done so. Place the table top to the side.

5. Edging - 5min

PVC Edging - Locate the end point of the PVC edging. With a flat head screwdriver or similar tool, lodge between the PVC edge and table panel. Begin to pry edging away from the table panel until there is enough to grab firmly with hands.

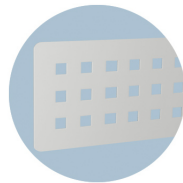
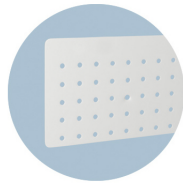
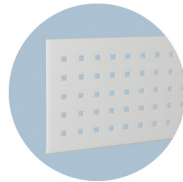
Hold the PVC edging firmly and pull away from the table panel around the entire perimeter until edging is completely separated.

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Disassembly Instructions Accessories




Modesty Panel

Tools: Phillips  or Robertson  screwdriver, box cutter knife, hammer or rubber mallet, pliers.

Skill Set: Good manual dexterity.

Estimated Time: 2min per panel.

Recyclable Material (lbs) 	
steel panel	9.00
plastic panel	1.00
Total Weight	10.00

Specs wide range of task tables offer a Modesty Panel accessory which is compatible with all models. The Modesty Panel comes in many panel styles and an optional color backing panel. In the event of disassembly, remove the modesty panels along with all other accessories before table disassembly.

To remove, locate the fastening brackets on the underside of the table top surface, in connection with the Modesty Panel. With the required screwdriver, unfasten all corresponding screws. Remove all brackets and panel from the table.

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Disassembly Instructions Accessories



Connectors

Seam connectors with thumbscrew connections are available to join and level tops. Seam connectors slide away when not in use. The undersides of the tops receive 2 factory installed threaded metal inserts at each end. In the event of disassembly, remove Connectors at the beginning of *Table Disassembly Instructions*.

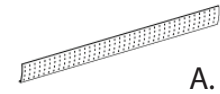
To remove, simply unscrew thumbscrews from the underside of the table. Separate connecting plate and thumbscrews from the table. Repeat process to all connectors.



Grommets

3" X 6" Oval Surface Grommets and 2" Round Surface Grommets are centered on the desktop surface and set back 3" to the center. Both grommets carry wires freely to the wire management trough below. Custom locations are also available. In the event of disassembly, remove Grommets at the beginning of *Table Disassembly Instructions*.

To remove, separate the grommet cap by pulling out with fingers. Pry the grommet insert from the table with a flat head screw driver or similar object. Repeat process to all grommets.



A.



B.

Wire Management

The wire management troughs come in different lengths that are determined by the table. Remove all wire management systems before starting the table disassembly.

Trough A (as show in illustration) - flip down the management guard to access the 4 fasteners. With the required Hex key, unfasten and remove trough. Trough B (as show in illustration) - Locate the 4 fasteners at either end. With the required Hex key, unfasten and remove trough.

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