



Current opening : Maintenance Technician

This job posting closes on **Friday, April 30, 2021**

Spec Furniture is looking for a **Maintenance Technician**. The Maintenance Technician has the responsibility to effectively and efficiently monitor, track, repair, and maintain machines, tools, equipment, and the manufacturing facility in support of operations. This role is also required to ensure that our maintenance process continually improves by working collaboratively with other departments and contractors. The Maintenance technician is required to work both independently, and collaboratively with the production engineers, team leaders, and contractors. This position is accountable to the Director of Product Development and Engineering for the following key outcomes:

- Maintain a safe working environment, through training, equipment maintenance, work planning, contractor oversight, and maintenance record keeping
- Respond to breakdowns and equipment disruptions, repairing issues to minimize operational disruptions and mitigate future issues through root cause analysis and corrective actions
- Keep the preventative maintenance process and associated documentation up to date to keep PM work on schedule and facilitate continuous improvement and cost control efforts

Maintenance	Use the preventative maintenance system to keep equipment and the facility in safe, functional order, track maintenance and repairs, plan for downtime, coordinate contractors, train staff, and mitigate operational disruptions.
Continuous Improvement	Support the continuous improvement of the maintenance process by gathering feedback from the operations team, data from the maintenance process, and information from contractors, then using that feedback, data, and information to improve safe operations, minimize disruptions, and help to control costs.
Collaboration	Build and sustain collaborative and trusting relationships with internal team members and external contractors.
Support	Support all aspects of equipment and facility maintenance as needed, including the efforts of cleaning staff, and the needs of the second shift.

Experience and Knowledge Required:

- 3-year technical diploma (technician) or equivalent
- At least 3 years' maintenance experience in a manufacturing environment
- Understanding of and experience in improving preventive maintenance systems
- Strong communication skills, supporting ongoing communication with production & engineering teams
- Strong collaborative leadership, supporting a diverse team to achieve their goals
- Experience training (technical & non-technical) staff in maintenance responsibilities
- Technical Skills
 - Electrical: 120VAC Electrical Repair (cabling, switches, lighting, basic machine controls etc.); Troubleshooting basic controls circuits; Lighting
 - Pneumatic: Understanding & troubleshooting pneumatic circuits (valve, cylinders, FRL); Pneumatic maintenance
 - Mechanical: Identifying and troubleshooting mechanical issues; Familiar with mechanical maintenance of hand tools, presses, chain/belt/geared drive systems etc., Familiarity with simple HVAC fume exhaust systems
 - Safety Systems: Understanding of pneumatic, electric, hydraulic safety/interlock systems
- Proven ability in effective contractor and supplier management
- Able to work independently and meet deadlines and commitments
- Proven ability in recommending and implementing improvements

Key Attributes Required:

- A self-starting, goal-oriented, customer-focused individual who takes personal accountability and is driven by making meaningful contributions to the achievement of the Company's vision and objectives in accordance with the Company's Values
- Strong time and priority management skills coupled with the ability to use a logical and systematic approach to meet objectives
- A "hands-on", high energy, flexible, proactive individual with a collaborative and results-oriented business approach

To Apply: Please e-mail your detailed resume to Spec Furniture's Human Resources department at hr@specfurniture.com.

Spec Furniture is committed to diversity and inclusion. We are an equal opportunity employer.