

## **Covid-19 UPDATE**

May 1, 2020

## Spec™ remains operational and has been designated as an essential service. We are fully committed to the health and safety of our employees, our customers and our supply chain.

Our Customer Service Team is available to respond to your needs by email and telephone. Our response time may be affected as many are supporting customers remotely. <a href="mailto:specification.com">specification.com</a> 1-888-761-7732

Your local Spec Sales Representative is available by email or telephone to support you. <u>https://specfurniture.com/about-us/locate</u>

Our Marketing Team is available to assist you with samples and literature support. <u>Marketing@specfurniture.com</u>

The Spec Accounting Team is available for processing payables and receivables. <u>Accounting@specfurniture.com</u>

The Spec Receiving Team is accepting deliveries and COM.

Our Purchasing Team continues to work with our supply chain to support our manufacturing capabilities.

Delays in shipments and extended lead times may occur. Our distribution center is working closely with all regions and monitoring shipments to address current status and our ability to conduct deliveries in many areas. We are doing our best to make you aware of potential delays due to supply chain interruptions and/or requirements for temporary storage of shipments.

The Spec showrooms in Chicago and Toronto continue to be closed for visitors.

## Spec will continue to provide updates as required.